

Taking photos on your iPad.



Open the camera app. You have a number of choices:

1. Take a photo of an object or person.
2. Take a photo of yourself
3. Take a video of 1. or 2.
4. View the shot you have taken and decide whether to keep or discard it.



Touch here to have the camera facing you.

Press here to take a photo or record video when there is a red button.

Slide your finger over these to select the mode you wish to use.

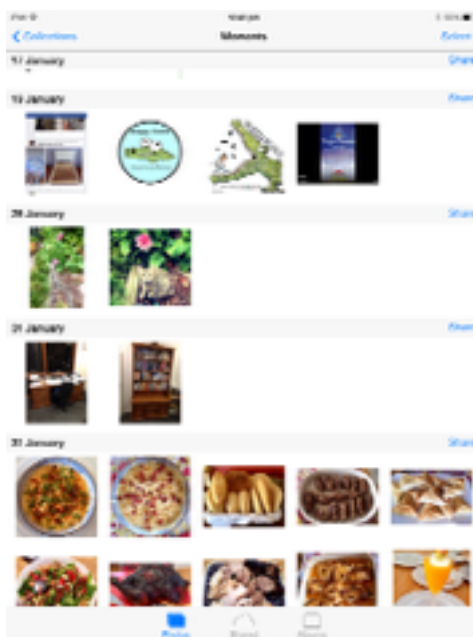
Access the camera roll here.



Photos

The 'Photos' app is where you will collect, organise and make use of your photos. As you download future photography apps they will ask to access your photos from here. Let's work our way through the basics.

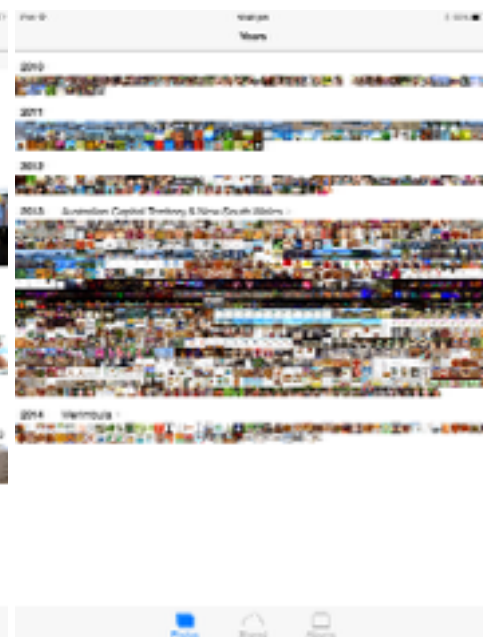
When you open the 'Photos' app you can see all the photos you have taken on your iPad, imported from iPhoto or imported from your camera in the camera roll. Open the camera roll if it is not already open. It can be found in albums. Photos are organised into **Moments** (individual photos within a collection), **Collections** (photos taken on a particular time, and **Years** (photos taken in a particular year)



Moments

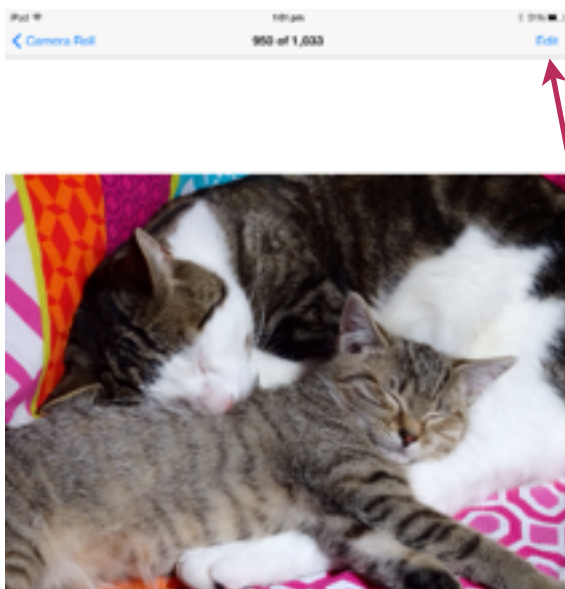


Collections



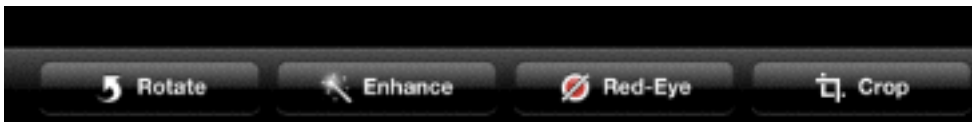
Years

Click on a photo to enlarge it. You have a few options from here:



Edit

- You can do some basic editing from here. For better editing tools there is a range of free and paid apps you can download.
- Click edit located top right of the page. At the bottom of the page you will see some basic tools. If you are happy with the changes you make press the save button at the top of the page. You can also Cancel; Undo or Revert to Original.



There is also a filters button

Rotate - As it suggests

Enhance - Automatically enhances colour, brightness and contrast. Tap again to undo.

Filters - Select from a range of filters to change the look of your photo. If you are happy with the results click **Apply** followed by **Save**. You can always revert to the original.

Red-eye - tap eyes to cover red-eye.

Crop - allows you to get rid of unwanted background, etc. Drag the edges to create the desired image.



Share

- This allows you to share your photo in a variety of ways - eg email, Message, Facebook, print, iCloud, etc. We will go into these later.

Trash

- Deletes the photo.

To return to your previous location click the headings (breadcrumbs) in the top left corner to follow your trail. You can also slide your way through the images once enlarge to view them individually at your own pace.

At the bottom of the page you will see these headings:



Photos

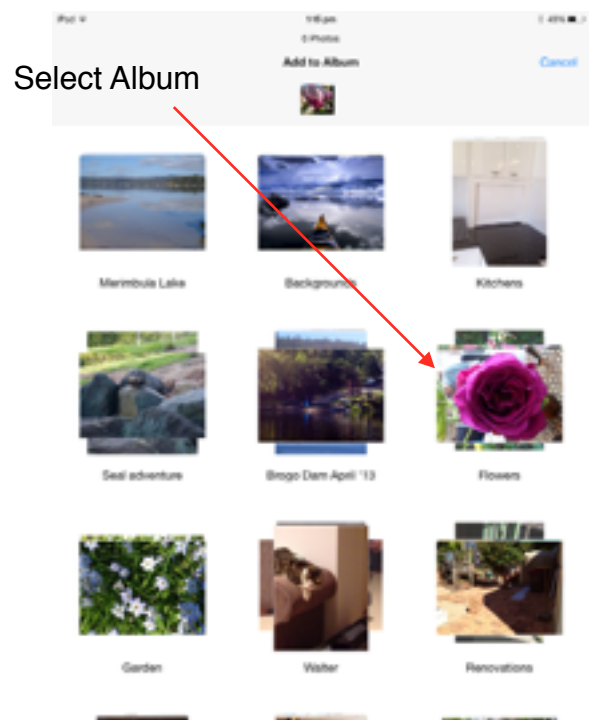
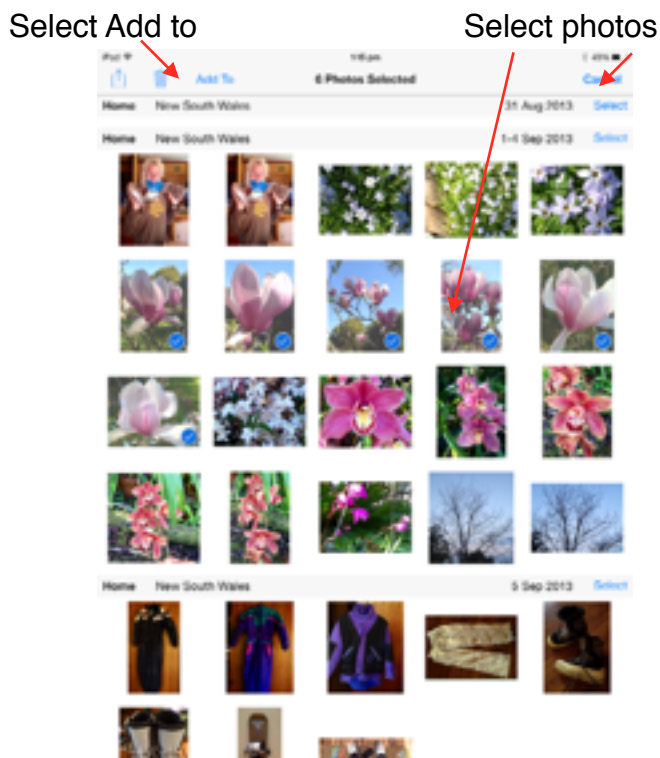
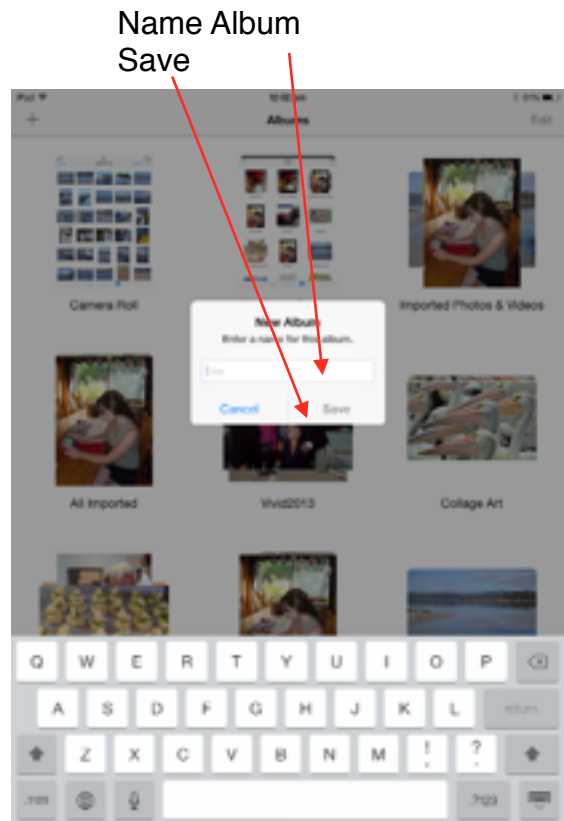
Access all your photos. In this section they are organised into Moments, Collections and Years.

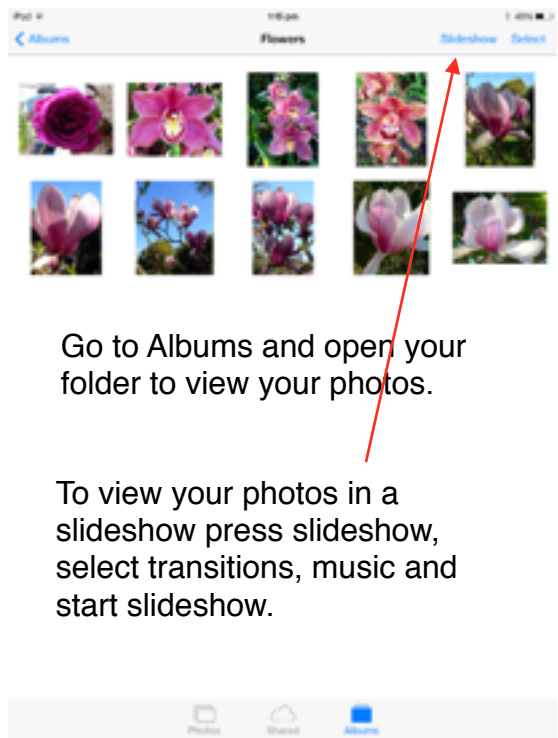
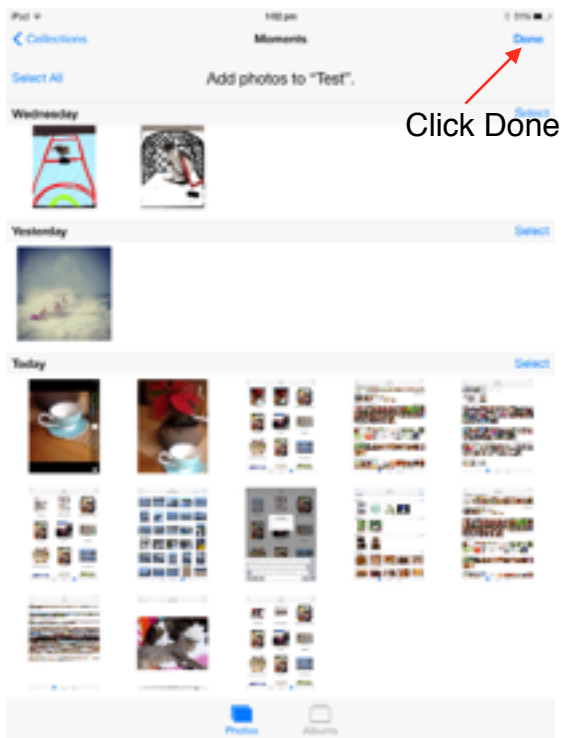
Albums

You will often want to organise your photos so they are easier to find. **Albums** provides the easiest option for this. These albums you create transfer to other apps such as iPhoto.

- To create a new album select **Albums** from the bottom menu. Click the + sign in the top left corner. You will be asked to name the album and save. You will now be asked to select the photos you wish to add to the album.
- Simply click on the desired photos you wish to place in the album. A tick will appear on selected photos. When you have finished your selection click 'Done'. The new album will appear.

- To add more photos at a later date, go back to **Photos** and select a **Moment**. Once in the **Moment** you will see **Select** in the top right hand corner. Again tick the photos you wish to move followed by Add To. Select the album you wish to add them to. Go back to **Albums** to see your collection of photos.
- To delete an album click edit on the album page. Touch the cross on the album you wish to delete and confirm when asked. The photos will remain on the camera roll until you delete them.





You can adjust the timing of your slideshow in settings under **Photos and Camera**.